

Gadsden / Etowah Area
Metropolitan Planning Organization (GEMPO)

Unified Planning Work Program
Fiscal Year 2012



Prepared for the GEMPO by the City of Gadsden Transportation Planning Staff in cooperation with the Bureau of Transportation & Modal Programs of the Alabama Department of Transportation (ALDOT).

October 2011

**Gadsden / Etowah Area
Metropolitan Planning Organization
Unified Planning Work Program (UPWP)**

FISCAL YEAR 2012
(10/01/2011 to 9/30/2012)

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**Gadsden / Etowah
Metropolitan Planning Organization**

Unified Planning Work Program FY 2012

**Gadsden / Etowah Metropolitan Planning Organization (GEMPO)
Committee Membership**

Gadsden / Etowah Metropolitan Planning Organization (GEMPO)
Chairperson: Mayor Terry John Calhoun
Vice-Chairperson: Mayor Mary Phillips

Technical Coordinating Committee (TCC)
Chairperson: Mr. Meinrad Tabengwa

Citizen's Advisory Committee (CAC)
Chairperson: Mr. Barry Hill
Vice-Chairperson: Mr. Preston Nix

Bicycle, Pedestrian and Greenways Advisory Committee (BPGAC)
Chairperson: Mr. Don Richey
Vice-Chairperson: Mr. Joe Battles

RESOLUTION: 1011-02
Gadsden / Etowah Urbanized Area
Metropolitan Planning Organization (GEMPO)

FY 2012 Unified Planning Work Program (UPWP)

WHEREAS, the Gadsden/Etowah Area Metropolitan Planning Organization (GEMPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134, 135; 42 USC 7410 et seq.; 49 USC 5303, 5304; SAFETEA-LU (Pub. L. 109-59, August 2005), et al.; 23 CFR Parts 450 and 500; 40 CFR Parts 51 and 93; 49 CFR Parts 1.48, 1.51, and 613; and,

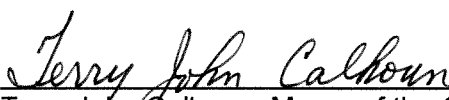
WHEREAS, the U.S. Department of Transportation requires all urbanized areas, as established by the U.S. Bureau of the Census, doing area-wide urban transportation planning that involves more than one Department of Transportation operating administration, to submit a Unified Planning Work Program as a condition for meeting the provisions of Title 23, U.S. Code, Section 134; and,

WHEREAS, consistent with the declaration of these provisions, the Transportation Services Division of the City of Gadsden, in cooperation with the Alabama Department of Transportation, has prepared a Unified Planning Work Program for Fiscal Year 2012; and

WHEREAS, pursuant to its duties, functions and responsibilities, the Gadsden/ Etowah Metropolitan Planning Organization, in session this 14th day of October 2011 did review and evaluate the aforementioned Unified Planning Work Program, summarized on the attached pages; now

THEREFORE, BE IT RESOLVED by the GEMPO that the same does hereby endorse and adopt said Unified Planning Work Program for FY 2012.

DONE, this the 14th day of October, 2011.



Terry John Calhoun, Mayor of the City of Rainbow City
Gadsden / Etowah MPO Chairman

ATTEST:



Meinrad Tabengwa, GEMPO Transportation Planner

Table of Contents

| | |
|--|-----|
| Title and Contacts..... | i |
| GEMPO and Advisory Committee Membership..... | ii |
| Resolution..... | iii |
| Table of Contents..... | iv |
| I. Introduction | |
| A. UPWP Definition..... | 1 |
| B. SAFETEA-LU Planning Factors Discussion..... | 1 |
| C. GEMPO Planning Process..... | 3 |
| D. Committee Members..... | 5 |
| E. GEMPO Bi-Monthly Meeting Schedule..... | 7 |
| II. Tasks | |
| 1.0 Administration | |
| 1.1 Program Coordination..... | 8 |
| 1.2 Operations and Administration..... | 9 |
| 1.3 Training / Employee Education..... | 11 |
| 1.4 Equipment and Supplies..... | 12 |
| 1.5 UPWP..... | 13 |
| 1.6 Continuity of Operations Plan (COOP)..... | 14 |
| 2.0 Public Involvement | |
| 2.1 Public Involvement Plan..... | 15 |
| 2.2 Community Outreach..... | 16 |
| 2.3 Public Involvement for Air Quality Conformity..... | 17 |
| 3.0 Data Collection | |
| 3.1 Transportation Surveys, Models and Analysis..... | 18 |
| 3.2 Preparation of Emissions Data for MOVES 2010..... | 19 |
| 4.0 Transportation Systems | |
| 4.1 Long Range Transportation Plan (LRTP)..... | 20 |
| 4.1.1 Air Quality Conformity Report..... | 21 |
| 4.1.2 Amend 2035 LRTP Project Listings for Air Quality Conformity..... | 22 |
| 4.2 Transportation Improvement Program (TIP)..... | 23 |
| 4.2.1 TIP Documentation Update for Air Quality Conformity..... | 24 |
| 4.3 Public Transportation Planning..... | 25 |
| 4.3.1 ADA Certification Implementation..... | 26 |
| 4.3.2 Fixed Route Service Travel Training..... | 27 |
| 4.4 Human Service Transportation Planning..... | 28 |
| 4.5 Freight Planning..... | 29 |
| 4.6 Bicycle / Pedestrian Planning..... | 30 |
| 4.7 Intelligent Transportation Systems..... | 31 |

| | | |
|-------------|---|----|
| 5.0 | Environmental Mitigation and Streamlining | |
| 5.1 | Air Quality Planning..... | 32 |
| 5.2 | Climate Change and Green House Gas Emissions..... | 33 |
| 6.0 | Safety and Security Planning | |
| 6.1 | Transportation Safety Planning..... | 34 |
| 6.2 | Transportation Security Planning..... | 35 |
| | | |
| III. | Appendices | |
| A. | GEMPO Planning Area Map..... | 36 |
| B. | GEMPO Organization Chart..... | 37 |
| C. | Abbreviations and Acronyms..... | 38 |
| D. | UPWP Budget..... | 39 |
| E. | Agency Participation..... | 40 |

I – INTRODUCTION

Section A: UPWP Definitions

The Unified Planning Work Program (UPWP) is the instrument for coordinating metropolitan transportation planning activities in the urbanized portions of Etowah County and the cities of Attalla, Gadsden, Glencoe, Hokes Bluff, Rainbow City, Reece City and Southside. The primary objective of the UPWP is the development of an integrated planning program, which considers the planning activities of each mode and coordinates these activities to produce a plan serving all segments of the community. The UPWP represents the budget and work tasks necessary to accomplish and maintain the transportation planning process within the Gadsden / Etowah MPO study area for FY 2012, October 1, 2011 to September 30, 2012.

Funding for transportation planning is a product of federal and local funding. The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) provide eighty percent (80%) of the funding for local transportation planning. Local governments provide a twenty percent (20%) funding appropriation to match the federal dollars allotted to their area.

Public Participation in the Transportation Planning Process

Considerable efforts are made to encourage the public to participate in the Gadsden / Etowah MPO's transportation planning process. All Gadsden / Etowah Area MPO meetings are open to the public. At these meetings, the GEMPO committees review and approve draft and final UPWP documents. Interested individuals may review and comment upon these documents in tandem with the GEMPO committees. Individuals may address their concerns to the GEMPO committees directly at any meetings they attend. The Transportation Planner at the Transportation Services Division of the City of Gadsden's Planning Department should be contacted to coordinate an address to the GEMPO committees and to obtain current draft and / or final documents.

Section B: SAFETEA-LU Planning Factors Discussion

The FY 2012 UPWP has been developed in accordance with the Safe, Accountable, Flexible, Efficient Transportation Equity Act; a Legacy for Users (SAFETEA-LU) was adopted by Congress on August 10, 2005. According to Public Law 109-59, SAFETEA-LU, Section 6001, the Metropolitan Planning Process should be a cooperative, continuous, and comprehensive framework for making transportation investment decisions in metropolitan areas. Furthermore, MPOs will be encouraged to consult or coordinate with planning officials responsible for other types of planning activities affected by transportation, including planned growth, economic development, environmental protection, airport operations and freight movement [6001(g)].

The metropolitan planning process promotes consistency between transportation improvements and State and local planned growth and economic development patterns [6001(h)]. Also, safety and security of the transportation system are separate planning factors that are to be considered during the metropolitan planning process [6001(h)].

As specified in SAFETEA-LU, Metropolitan Planning Organizations (MPO) shall provide for consideration of projects and tasks that meet the following eight planning factors:

- 1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.*
- 2. Increase the safety of the transportation system for motorized and non-motorized users.*
- 3. Increase the security of the transportation system for motorized and non-motorized users.*
- 4. Increase the accessibility and mobility options available to people and for freight.*
- 5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.*
- 6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.*
- 7. Promote efficient system management and operation.*
- 8. Emphasize the preservation of the existing transportation system.*

Section C: MPO Planning Process

The Gadsden / Etowah Metropolitan Planning Organization (GEMPO) is the organization responsible for transportation planning in the Gadsden and Etowah area. The GEMPO signed its joint agreement concerning the transportation planning process with the Alabama Department of Transportation (ALDOT) in 1975, in accordance with the Federal Aid Highway Act of 1962. The 1962 Act specified that urbanized areas (population greater than 50,000) must develop a "3C transportation planning process:" a process that is comprehensive, cooperative, and continuing, for federal-aid projects approved after July 1, 1965. A new agreement stipulating the various duties and responsibilities of the parties involved was signed with the ALDOT in May / June 2007. The GEMPO consists of the Policy (Voting) Committee, the Technical Coordinating Committee (TCC), the Citizen's Advisory Committee (CAC) and the Bicycle, Pedestrian and Greenways Advisory Committee (BPGAC). The 2010 Census established the population of the Etowah Area urbanized area at 104,430. The Gadsden / Etowah urbanized area encompasses portions of Etowah County and the cities of Attalla, Gadsden, Glencoe, Hokes Bluff, Southside, Rainbow City and Reece City.

The GEMPO Policy Board serves as the official policy and decision-making body of the Gadsden / Etowah Area MPO. Through the transportation planning process, the Technical Coordinating Committee (TCC), Citizen's Advisory Committee (CAC) and the Bicycle, Pedestrian and Greenways Advisory Committee (BPGAC) advise the GEMPO Policy Board about transportation projects and programs. The GEMPO Board submits approved projects and programs to the Alabama Department of Transportation and the Federal Highway Administration. GEMPO Policy Board members are designated by their elected positions in the several jurisdictions and professional positions at the Alabama Department of Transportation, the Federal Highway Administration and the Federal Transit Administration. The GEMPO Policy Board comprises twelve voting members.

The Technical Coordinating Committee (TCC) provides technical assistance and input in the various planning elements involved in the transportation planning process. TCC members are designated by their professional positions in the member governments, the Alabama Department of Transportation, the Federal Highway Administration and associations who have technical knowledge of transportation or planning.

The Citizen's Advisory Committee (CAC) serves as a formal means through which citizens may participate in the transportation planning process. The CAC offers opinions and suggestions to the TCC and GEMPO Policy Board on transportation planning documents, projects and issues. The CAC consists of eleven private citizens representing the elected GEMPO members' areas.

The Bicycle, Pedestrian and Greenways Advisory Committee (BPGAC) serves as a formal means through which citizens may participate in the alternative transportation

planning process. The BPGAC offers opinions and suggestions to the TCC and GEMPO Policy Board on transportation planning documents, projects and issues relating to bicycle facilities / amenities, trail ways, greenways and other issues primarily dealing with alternative transportation.

In the course of normal business, the GEMPO often must enter into various agreements. From time to time the GEMPO may also enter into contractual agreements for services such as development of technical studies or the update of the Long Range Transportation Plan (LRTP). All single invoice expenditures of \$1,500.00 or more by the GEMPO requires an approval letter from ALDOT prior to expenditure. In addition, a capital expenditure of \$5,000.00 or more requires a line item in the UPWP document and FHWA approval through ALDOT.

State and Federal Certification Findings and Resolutions

The Gadsden / Etowah Area MPO have no history of State or Federal certification findings and resolutions.

Work Program

UPWP Tasks

The UPWP is divided into six (6) tasks which comprise the functions necessary for local transportation and transit planning. The work of each task will be carried out by the GEMPO staff and the Alabama Department of Transportation (ALDOT).

UPWP Tasks:

1. Administration
2. Public Involvement
3. Data Collection
4. Transportation Systems
5. Environmental Mitigation and Streamlining
6. Safety and Security Planning

Each task or subtask is subdivided into the following categories:

Objectives

Previous Work

Proposed Work

Products

Staffing

Schedule

Financial Responsibility

Section D: Committee Members:

Bicycle, Pedestrian and Greenways Advisory Committee (BPGAC)

Voting Members

| | |
|------------------|---|
| Don Richey | Chairman, City of Glencoe Representative |
| Joe Battles | Vice-Chairman, City of Southside Representative |
| Charles Shaw | City of Attalla Representative |
| Eric Rebarchik | City of Attalla Representative |
| Archie Battles | Etowah County Representative |
| James B. Johnson | Etowah County Representative |
| Blake New | City of Gadsden Representative |
| Ed Whatley | City of Gadsden Representative |
| Bobby Watson | City of Glencoe Representative |
| Roger Silvey | City of Hokes Bluff Representative |
| Vacant | City of Hokes Bluff Representative |
| Phil Baxter | City of Rainbow City Representative |
| Lisa Dobbins | City of Rainbow City Representative |
| Vacant | City of Reece City Representative |
| Vacant | City of Reece City Representative |
| Vacant | City of Southside Representative |

*Four (4) voting members required for a quorum.

Citizen's Advisory Committee (CAC) Voting Members

| | |
|-----------------|---|
| Barry Hill | Chairman, City of Glencoe Representative |
| Preston Nix | Vice-Chairman, City of Attalla Representative |
| Vacant | City of Attalla Representative |
| Carolyn Parker | Etowah County Representative |
| Floyd L. Donald | Etowah County Representative |
| Tom Barnes | City of Gadsden Representative |
| Vacant | City of Gadsden Representative |
| Vacant | City of Glencoe Representative |
| Jeff Cheatwood | City of Hokes Bluff Representative |
| Myra Whitt | City of Hokes Bluff Representative |
| Wiley McLain | City of Rainbow City Representative |
| Lloyd Matthews | City of Rainbow City Representative |
| Vacant | City of Reece City Representative |
| Vacant | City of Reece City Representative |
| Vacant | City of Southside Representative |
| Vacant | City of Southside Representative |

*Four (4) voting members required for a quorum.

Technical Coordinating Committee (TCC) Voting Members

| | |
|--------------------|---|
| Meinrad Tabengwa | Chairman, Transportation Planner, City of Gadsden |
| Nick Hall | Director of Planning, City of Gadsden |
| Terry John Calhoun | Chairman, Gadsden / Etowah MPO |
| Chad Hare | Engineer, City of Gadsden |
| Tim Graves | Engineer, Etowah County |
| Les Hopson | Pre-Construction Engineer, ALDOT |
| Ben Thackerson | District Engineer, ALDOT |
| Clint Andrews | Community Planner, FHWA |

*Five (5) voting members required for a quorum

Technical Coordinating Committee (TCC) Non-Voting Members

| | |
|----------------------|---|
| Rebecca Crane | Jones, Blair, Waldrup & Tucker, Inc. |
| Houston Jenkins, Jr. | Jones, Blair, Waldrup & Tucker, Inc. |
| Jeff Gray | GIS Analyst, City of Gadsden |
| Dr. Emmanuel Oranika | Metropolitan Transportation Planning Administrator, ALDOT |
| Doug Peterson | Volkert & Associates |
| Joe Meads | Sain Associates |
| Mike McCain | Gadsden / Etowah Industrial Development Authority |

Gadsden / Etowah Area Metropolitan Planning Organization (GEMPO)

Voting Members

| | |
|--------------------|--|
| Terry John Calhoun | Chairman, Mayor, City of Rainbow City |
| Jane Phillips | Co- Chairman, Mayor, City of Attalla |
| Johnny Harris | Division Engineer, 1 st Division, ALDOT |
| Tim Choate | Commissioner, Etowah County |
| Sherman Guyton | Mayor, City of Gadsden |
| Chad Hare | Engineer, City of Gadsden |
| Nick Hall | City Planner, City of Gadsden |
| Meinrad Tabengwa | Transportation Planner, City of Gadsden |
| Charles Gilchrist | Mayor, City of Glencoe |
| Gary Reeves | Mayor, City of Hokes Bluff |
| Wally Burns | Mayor, City of Southside |
| Randall Scott | Mayor, City of Reece City |

*Seven (7) voting members required for a quorum

Section E: GEMPO Bi-Monthly Meeting Schedules:

(All meetings are held bi-monthly at the Gadsden / Etowah Chamber of Commerce Main Conference Room at 1 Commerce Square, Gadsden, Alabama. Meeting locations, times and dates are subject to change).

1. Bicycle, Pedestrian & Greenways Advisory Committee (BPGAC).....11:00 a.m.

November 1, 2011
January 3, 2012
March 6, 2012
May 1, 2012
July 3, 2012
September 4, 2012

2. Citizen's Advisory Committee (CAC).....10:00 a.m.

November 1, 2011
January 3, 2012
March 6, 2012
May 1, 2012
July 3, 2012
September 4, 2012

3. Technical Coordinating Committee (TCC).....9:30 a.m.

November 10, 2011
January 12, 2012
March 8, 2012
May 10, 2012
July 12, 2012
September 13, 2012

4. Gadsden / Etowah Metropolitan Planning Organization (GEMPO).....10:30 a.m.

November 10, 2011
January 12, 2012
March 8, 2012
May 10, 2012
July 12, 2012
September 13, 2012

TASK I: ADMINISTRATION

Sub-element 1.1 Program Coordination

OBJECTIVE: Maintenance of proper records as required under the reimbursement program contracts and the continuous maintenance and preparation of budgets, financial reports, reimbursement requests and completion and submittal of an annual report.

PREVIOUS WORK:

1. Administrative and staff support was provided for the transportation process in regards to transportation planning and transit planning.
2. Quarterly reports were prepared and submitted to ALDOT for reimbursement of specified planning funds.
3. Prepared and submitted Mid-Year and End-Year Transportation Planning Reports to ALDOT.

PROPOSED WORK:

1. Provide administrative and staff support for the transportation process.
2. Prepare and submit quarterly reports for reimbursement of planning funds.
3. Prepare and submit mid-year and end-year reports.
4. Maintain adequate records on all invoices, reports and bi-annual reports.

PRODUCT:

1. Coordinate planning activities amongst the BPGAC, CAC, TCC and GEMPO to ensure that the GEMPO transportation and transit needs are met.
2. Complete quarterly transportation planning reports to ALDOT for reimbursement.
3. Complete Mid-Year and End-Year Transportation Planning Reports and submit to ALDOT.
4. Maintain proper records on all invoices, reports and Bi-Annual reports.

STAFFING: GEMPO

SCHEDULE:

1. All quarterly reports and invoices.....January, April, July and October, 2012.
2. Mid-Year Transportation Planning Report.....April, 2012
3. End-Year Transportation Planning Report.....October, 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|----------|---------|----------|
| ALDOT FHWA PL | \$20,000 | \$5,000 | \$25,000 |

TASK I: ADMINISTRATION

Sub-element 1.2 Operations & Administration

OBJECTIVE: GEMPO undertakes the ongoing transportation planning process for the study area which includes the majority of Etowah County and a small portion of Calhoun County. The structured transportation planning process is designed to be accomplished in a timely and coordinated manner. The Transportation Department provides the staff support for the GEMPO. The process is coordinated through four committees:

1. Bicycle, Pedestrian & Greenways Advisory Committee (BPGAC)
2. Citizen's Advisory Committee (CAC)
3. Technical Coordinating Committee (TCC)
4. Gadsden / Etowah Metropolitan Planning Organization (GEMPO)

PREVIOUS WORK:

1. A total of 24 bi-monthly meetings were held for all four committees of the GEMPO.
2. Agendas and notifications were provided for each meeting.
3. Minutes of meetings were compiled and distributed to committee members.
4. Minutes of meetings were compiled and posted on the GEMPO website.

PROPOSED WORK:

1. Provide administration and staff for all four committee meetings.
2. Provide agendas and notifications for each meeting.
3. Compile and distribute minutes of each meeting.
4. Post minutes on the GEMPO website.
5. Conduct special meetings as deemed necessary for projects and budgets.

PRODUCT:

1. Schedule meetings and prepare invitations.
2. Organized committees.
3. Prepare meeting agendas.
4. Update and balance GEMPO project budget spread sheets.
5. Distribute information and meeting minutes.
6. Ensure that activities associated with the planning process are carried out in an efficient and cost effective manner.

STAFFING: GEMPO

SCHEDULE: None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,060 | \$1,765 | \$8,825 |

TASK I: ADMINISTRATION

Sub-element 1.3 Training & Employee Education

OBJECTIVE: This element is designed to maintain competency in transportation and transit planning methods, procedures and requirements to further the expertise and capabilities of the GEMPO staff with respect to transit and transportation planning.

PREVIOUS WORK:

1. Staff attended Transportation modeling Training in Montgomery, Alabama.
2. Staff attended Transportation Safety Course in Montgomery, Alabama.
3. Staff attended Transportation Planning Workshop in Montgomery, Alabama.
4. Staff attended Transportation Means Business Committee Meeting and Statewide Transportation Improvement Program Meeting in Montgomery, AL.
5. Staff attended Title VI Civil Rights Workshop in Atlanta, Georgia.
6. Staff attended Transportation Coordination Stakeholders Meeting in Montgomery, Alabama.

PROPOSED WORK:

1. Staff will attend transit and transportation related workshops, webinars, training courses and meetings that will enhance knowledge and skills in transit and transportation planning.

PRODUCT:

1. Staff will continue to review potential transit and transportation related training courses and their benefit for providing training that will advance knowledge in transit and transportation planning.

STAFFING: GEMPO

SCHEDULE:None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|----------|
| ALDOT FHWA PL | \$8,880 | \$2,220 | \$11,100 |

TASK I: ADMINISTRATION

Sub-element 1.4 Equipment & Supplies

OBJECTIVE: Funding is available for the purchase of any hardware or software needed by the staff to assist in transit and transportation planning.

PREVIOUS WORK:

- 1. Department purchased office supplies.
- 2. Department purchased printing supplies.
- 3. Department purchase copier supplies.
- 4. Department purchased postage for postage meter.

PROPOSED WORK:

- 1. Provide hardware and software needed by the staff to assist in transit and transportation planning.
- 2. Continue providing the staff with office supplies.
- 3. Continue providing the staff with printing supplies.
- 4. Continue providing the staff with copier supplies.
- 5. Continue providing the staff with postage for postage meter.

PRODUCT:

- 1. Department will purchase updated software or hardware that will assist in any traffic forecasting and modeling.
- 2. Department will purchase updated software or hardware that will assist in transit planning.
- 3. Department will purchase updated software or hardware that will assist in public outreach and GEMPO member training.

STAFFING: GEMPO

SCHEDULE:None

FINANCIAL RESPONSIBILITY

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,427 | \$1,857 | \$9,284 |

TASK I: ADMINISTRATION

Sub-element 1.5 Unified Planning Work Program (UPWP)

OBJECTIVE: The Unified Planning Work Program (UPWP) is the compilation of GEMPO planning efforts scheduled by the local planning staff for the upcoming fiscal year. The transit portion of the proposed UPWP for the next fiscal year reflects priorities and special concerns regarding the planning of transit services for the local community.

PREVIOUS WORK:

1. The FY 2011 UPWP was adopted August, 2010.
2. The FY 2011 UPWP was compiled to SAFETEA-LU requirements.

PROPOSED WORK:

1. Prepare and adopt the Draft FY 2013 UPWP in July, 2012
2. Prepare and adopt the Final FY 2013 UPWP in September, 2012.
3. Prepare, submit and post to website the FY 2013 UPWP draft.
4. Prepare, submit and post to website the final FY 2013 UPWP.

PRODUCT:

1. Draft FY 2013 UPWP and make it available on the website.
2. Draft FY 2013 UPWP will be reviewed by the GEMPO planning committees and be recommended for adoption to ALDOT.
3. The Draft FY 2013 UPWP will be submitted to ALDOT and FHWA for review and comments.
4. Final FY 2013 UPWP will be submitted to ALDOT.

STAFFING: GEMPO, ALDOT, FHWA and FTA

SCHEDULE:

1. Prepare Draft FY 2013 UPWP.....May 2012
2. Submit Draft FY 2013 UPWP to ALDOT/FHWA.....July 2012
3. Approval of Final FY 2013 UPWP.....September 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,088 | \$1,772 | \$8,860 |

TASK I: ADMINISTRATION

Sub-element 1.6 Continuity of Operations Plan

OBJECTIVE: To facilitate the continuation of GEMPO operations in the event of natural and man-made disasters.

PREVIOUS WORK:

1. Maintenance of the GEMPO Continuity of Operations Plan.
2. Participation in local emergency management meetings and activities.
3. Providing information to the local EMA.

PROPOSED WORK:

1. The Continuity of Operations Plan will be incorporated into the overall operations plan for the GEMPO.
2. The COOP will be continually reviewed and updated as necessary.
3. Familiarizing GEMPO members and staff of the plan's key provisions.

PRODUCT:

1. Completed COOP document for implementation.

STAFFING: GEMPO staff, ALDOT and Gadsden EMA

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$4,000 | \$1,000 | \$5,000 |

TASK 2: PUBLIC INVOLVEMENT

Sub-element 2.1 Public Involvement Plan

OBJECTIVE: SAFETEA-LU, the transportation planning process has to become more accessible to the general public. The task will provide resources and information to ensure public / private sector awareness and participation in the transportation planning process.

PREVIOUS WORK:

1. Updated the Public Involvement Plan (PIP) to comply with SAFETEA-LU.
2. Developed measures of effectiveness of the PIP.
3. Major update of GEMPO website to enhance public accessibility.
4. Conducted public participation meetings for PIP update.
5. Submitted PIP to ALDOT & FHWA for review and approval.
6. Submitted PIP to GEMPO for ratification.
5. Conducted meetings with GEMPO Advisory Committees.

PROPOSED WORK:

1. Update the PIP as necessary and post to website.
2. Conduct meetings with GEMPO Advisory Committees.
3. Conduct public meetings as necessary.

PRODUCT:

1. Continually updated PIP.
2. Provide interface between the transportation planning process and local community.
3. Provide adequate opportunity to participate in the planning decision making process.
4. Updated list of public and private stakeholders or special interest groups.
5. Updated website to display transportation related information.
6. Participation in transportation related public meetings.

STAFFING: GEMPO, ALDOT, FHWA and FTA

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|----------|
| ALDOT FHWA PL | \$9,000 | \$2,250 | \$11,250 |

TASK 2: PUBLIC INVOLVEMENT

Sub-element 2.2 Community Outreach

OBJECTIVE: To identify and involve stakeholders and traditionally underserved segments of the population in the transportation planning process.

PREVIOUS WORK:

1. Developed the GEMPO website to enable public to review and comment on relevant GEMPO activities.
2. Updated the GEMPO Public Involvement Plan to incorporate performance and other requirements stipulated under SAFETEA-LU.
3. Integrated the GEMPO Public Participation Plan activities during development of the Transit Needs Assessment Study and LRTP.
4. Attended community and interagency meetings to provide information about the transportation planning process.

PROPOSED WORK:

1. Continually review and update the GEMPO PIP.
2. Afford reasonable opportunity for public comment and review of GEMPO documents.
3. Publicize the available documents and notices for public review and comment.
4. Maintain and update the GEMPO website.
5. Maintain and update database of community stakeholders.

PRODUCT:

1. Updated GEMPO website.
2. Continuous community outreach activities.
3. Notices for activities.
4. Updated PIP.

STAFFING: GEMPO

SCHEDULE:

1. Update PIP.....March 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|----------|
| ALDOT FHWA PL | \$9,000 | \$2,250 | \$11,250 |

TASK 2: PUBLIC INVOLVEMENT

Sub-element 2.3 Public Involvement for Air Quality Conformity

OBJECTIVE: To make preparations for project level and regional outreach activities as required by 42 United States Code 7506 (c) and the Conformity Rule (40 CFR 93) in the event the GEMPO Study Area is designated as nonattainment.

PREVIOUS WORK:

1. Updated the database of community stakeholders.
2. Publicized available documents about Air Quality Conformity.

PROPOSED WORK:

1. Maintain and update database of community stakeholders.
2. Afford reasonable opportunity for public comment and review of GEMPO documents.
3. Publicize available documents and other information about Air Quality Conformity.

PRODUCT:

1. Updated GEMPO stakeholder database.
2. Continuous community outreach activities.
3. Air Quality Conformity notices and publications.

STAFFING: GEMPO

SCHEDULE:None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$2,000 | \$500 | \$2,500 |

TASK 3: DATA COLLECTION

Sub-element 3.1 Transportation Surveys, Models and Analysis

OBJECTIVE: Monitor current transportation system for all modes of transportation. Gather travel demand modeling information and land use data to ensure that all plans and documents are consistent with the GEMPO 2035 LRTP. The GEMPO recognizes ALDOT as the main source of data collection and routinely compares data that is collected locally with that of ALDOT.

PREVIOUS WORK:

- 1. Traffic counts maintained.
- 2. Accident and crash data maintained.
- 3. ALDOT provided modeling data as needed.

PROPOSED WORK:

- 1. Perform traffic counts as requested or needed.
- 2. Collect accident and crash data information.
- 3. Research census data.
- 4. Review socio-economic data for transportation modeling.
- 5. Provide future year traffic assignment information in support of planning activities through the calibrating and validating of travel demand models.

PRODUCT:

- 1. Monitor socio-economic data for transportation modeling.
- 2. Calibrate and validate travel demand models and provide future year traffic assignment information in support of other planning activities.
- 3. Collect data on accidents.
- 4. Review census data.

STAFFING: GEMPO, ALDOT

SCHEDULE:None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|----------|---------|----------|
| ALDOT FHWA PL | \$14,020 | \$3,505 | \$17,525 |

TASK 3: DATA COLLECTION

Sub-element 3.2 Preparation of Emissions Data for MOVES 2010

OBJECTIVE: The task is designed to formulate the definition, requirements and scope for the development and maintenance of Air Quality Models to facilitate compliance with conformity requirements.

PREVIOUS WORK:

1. Attended MOVES 2010 webinars.

PROPOSED WORK:

1. GEMPO staff becoming familiar with Air Quality software models such as MOVES 2010.

PRODUCT:

1. Gradually developed and maintained Air Quality conformity models.

STAFFING: GEMPO, ALDOT

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$1,600 | \$400 | \$2,000 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.1 Long Range Transportation Plan (LRTP)

OBJECTIVE: To continue the maintenance of the 2035 LRTP. This will include an ongoing examination of the entire traffic assignment process, including trip generation, distribution models and levels of service. To continue to update the transportation modeling process and conduct site impact analysis to ensure that the transportation system can meet future demands.

PREVIOUS WORK:

1. The Transportation Improvement Program (TIP) was updated to ensure consistency with the LRTP.
2. The 2035 LRTP was completed and adopted by the GEMPO in August, 2010.
3. The GEMPO staff and consultant have completed a comprehensive update of local socioeconomic data for the 2035 LRTP.

PROPOSED WORK:

1. The maintenance of the 2035 LRTP update.
2. To update the transportation modeling process and conduct site impact analysis in order to meet future transportation demands.

PRODUCT:

1. A 2035 LRTP plan that meets the needs for future highway designs and multi-modal scenarios; and a staff with the necessary skills to perform computer modeling.
2. An updated transportation modeling process.
3. Site Impact Analysis.

STAFFING: Consultants, GEMPO, GTS, ALDOT, FHWA and FTA

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$5,980 | \$1,495 | \$7,475 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.1.1 Air Quality Conformity Report

OBJECTIVE: To prepare the documents detailing the process and methods utilized in determining Air Quality Conformity for the 2035 LRTP. This may be required in the event the GEMPO area becomes non-compliant for air quality.

PREVIOUS WORK:

1. There is no previous work due to this component being newly introduced in the UPWP.

PROPOSED WORK:

1. Preparation of required documentation for the process and methods for determination of air quality conformity.
2. To establish the definition, procedures and scope for conformity compliance under the Clean Air Act.

PRODUCT:

1. A document entitled Air Quality Conformity Report for the City of Gadsden and Etowah County in Alabama - Project Listings Only.

STAFFING: GEMPO, GTS, ALDOT, FHWA and FTA

SCHEDULE:

1. The document will be prepared in accordance with non-conformity designation in August 2011 with Draft and Final due no later than August 2012.

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$2,000 | \$500 | \$2,500 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.1.2 Amend 2035 LRTP Project Listings for Air Quality Conformity

OBJECTIVE: To continue amending project listings in the 2035 LRTP for Air Quality Conformity.

PREVIOUS WORK:

1. There is no previous work due to this component being newly introduced in the UPWP.

PROPOSED WORK:

1. The maintenance of the 2035 LRTP update.
2. Amend the 2035 LRTP project listings for Air Quality Conformity.

PRODUCT:

1. The Amended 2035 Long Range Transportation Plan for Air Quality Conformity for the City of Gadsden and Etowah County in Alabama.

STAFFING: Consultants, GEMPO, GTS, ALDOT, FHWA and FTA

SCHEDULE:

Document preparation is subject to non-conformity designation in August 2011, with due date no later than August 2012.

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$2,000 | \$500 | \$2,500 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.2 Transportation Improvement Program (TIP)

OBJECTIVE: The FY 2012-2015 contains transportation improvement projects programmed for implementation over the next four years. The TIP list projects and identifies the fiscal year that preliminary work (Preliminary engineering, right-of-way acquisition and construction) is scheduled. This schedule includes estimated costs and funding source for each project. The TIP must be financially balanced for the funding period. Federal regulations require that the TIP be prepared every four years and revised every year.

PREVIOUS WORK:

- 1. Adopted the FY 2008-2011 Transportation Improvement Program (TIP).
- 2. Revisions to FY 2008-2011 TIP.
- 3. Rebalanced the FY 2008- 2011 TIP

PROPOSED WORK:

- 1. Prepare, submit and post to website the Draft FY 2012-2015 TIP.
- 2. Prepare, submit and post to website the Final FY 2012-2015 TIP.
- 3. Amend and Revise FY 2012-2015 TIP as necessary.

PRODUCT:

- 1. A continually revised / amended FY 2012-2015 TIP.

STAFFING: GEMPO, GTS, ALDOT, FHWA and FTA

SCHEDULE:

- 1. Draft FY 2012-2015 TIP.....July 2012
- 2. Final FY 2012-2015 TIP.....September 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|----------|---------|----------|
| ALDOT FHWA PL | \$15,054 | \$3,764 | \$18,818 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.2.1 TIP Documentation Update for Air Quality Conformity

OBJECTIVE: This task will establish the process for the update and maintenance of the Transportation Improvement Program to comply with requirements for Air Quality Conformity. The TIP will continue to be financially constrained.

PREVIOUS WORK:

1. There is no previous work due to this component being newly introduced into the UPWP.

PROPOSED WORK:

1. GEMPO staff will amend and update the current Transportation Improvement Program project listings to ensure compliance with Air Quality Conformity requirements.

PRODUCT:

1. Amended and updated FY 2011-2015 TIP for Air Quality Conformity for the City of Gadsden and Etowah County in Alabama- Project Listings Only.

STAFFING: GEMPO Staff

SCHEDULE:

1. Document preparation is subject to non-conformity designation in August 2011 with due date no later than August 2012.

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$2,000 | \$500 | \$2,500 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.3 Public Transportation Planning

OBJECTIVE: The Gadsden Transportation Services (GTS) and Etowah County Area Transportation (ECAT) are key components of the overall GEMPO program. Planning assistance for these programs requires the continuous monitoring of the systems performance within the constraints of the surrounding transit environment. It is important for the programs to operate efficiently and safely within the limitations of a public service organization.

PREVIOUS WORK:

- 1. Continuous technical assistance to public transportation (urban and rural).
- 2. Continuous coordination with transportation program activities.
- 3. Provided staff and other support at public meetings.

PROPOSED WORK:

- 1. Provide technical assistance to public transportation (urban and rural).
- 2. Coordinate transportation program activities.
- 3. Provide staff and other support at public meetings.

PRODUCT:

- 1. Continuous coordination with transit programs
- 2. Update Transit data on website.

STAFFING: GEMPO, GTS, ALDOT and FTA

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,540 | \$1,885 | \$9,425 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.3.1 Americans with Disabilities Act (ADA) Certification Implementation

OBJECTIVE: To ensure compliance with ADA requirements for ensuring the transit system is accessible to persons who are transportation disadvantaged, including persons with disabilities through a certification process.

PREVIOUS WORK:

- 1. Development of ADA guidelines.
- 2. Conducting outreach meetings with target populations.
- 3. Distributing application packages.
- 4. Review and approval of applications.
- 5. Setting up database and mailing list.

PROPOSED WORK:

- 1. Continue with certification process.
- 2. Develop appeals process.
- 3. Define eligibility criteria.
- 4. Design system “ADA Para-transit Certified” identification card.
- 5. Train operators on transporting eligible passengers.
- 6. Make ADA information available through notices and posting on website.

PRODUCT:

- 1. ADA Certification process.
- 2. Appeals process.
- 3. Eligibility Guidelines.
- 4. ADA Para-transit Certified identification card.
- 5. Trained operators on transporting eligible passengers.
- 6. ADA information posted to website.

STAFFING: GEMPO

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,540 | \$1,885 | \$9,425 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.3.2 Fixed Route Service Travel Training

OBJECTIVE: To provide training to demand response / paratransit clients with various disabilities on how to use the accessible fixed route service. Also develop a training tool for future use.

PREVIOUS WORK:

- 1. Assisted clients with vision impairment to use the fixed route service.
- 2. Provided assistance to developmentally disabled clients to use the fixed route system.

PROPOSED WORK:

- 1. Prepare guidelines to identify passengers for training.
- 2. Disseminate fixed route information.
- 3. Prepare map of bus route amenities locations (benches, shelters).
- 4. Schedule operator training and workshops.

PRODUCT:

- 1. Identify groups of passengers to be provided training.
- 2. Distribute fixed route information.
- 3. Map bus route amenity locations (benches, shelters).
- 4. Making equipment available for training.
- 5. Operator training.

STAFFING: GEMPO

SCHEDULE:

- 1. Conduct progress meetings.....April, July, September 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$7,540 | \$1,885 | \$9,425 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.4 Human Service Transportation Planning

OBJECTIVE: To address the non emergency transportation needs of the elderly, persons with disabilities, low income and other transportation disadvantaged individuals. Emphasis will be on development of coordinated transit, paratransit and community transportation options.

PREVIOUS WORK:

- 1. Identification of local area stakeholders.
- 2. Convening initial meeting of stakeholders.
- 3. Obtaining list of transportation providers.
- 4. Service needs assessment.
- 5. Recommended coordination solutions.

PROPOSED WORK:

- 1. Update current Coordination Plan.
- 2. Conduct agency coordinating meetings.
- 3. Identify areas of potential coordination and barriers to coordination.
- 4. Foster interagency cooperation in sharing information and plans.
- 5. Coordinate review of funding applications to minimize service duplication / overlap.
- 6. Provide coordination outreach to local human service and transportation agencies.
- 7. Distribute Updated Plan.

PRODUCT:

- 1. Technical assistance for grant applications by area agencies.
- 2. Information data base on available providers and services.
- 3. Active body of transportation providers, consumers and advocates.
- 4. Updated Coordination Plan.

STAFFING: GEMPO

SCHEDULE:

- 1. Update Coordination Plan.....January 2012
- 2. Conduct agency meetings.....March & September 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|----------|---------|----------|
| ALDOT FHWA PL | \$13,540 | \$3,385 | \$16,925 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.5 Freight Planning

OBJECTIVE: To identify key stakeholders in the freight transportation system and plan for the integration of freight components in the transportation planning process.

PREVIOUS WORK:

- 1. There is no previous work due to this component being newly introduced into the UPWP.

PROPOSED WORK:

- 1. Identify freight infrastructure generators and stakeholders in the study area.
- 2. Inclusion of freight transportation planning in LRTP process.
- 3. Arrange for staff training for freight transportation planning.
- 4. Undertake freight studies and evaluations.

PRODUCT:

- 1. Development of a forum for freight transportation stakeholders.
- 2. Initiation of a study of freight facilities and operations.
- 3. Document impacts on transportation network.
- 4. Staff with capability to understand freight planning guidelines.

STAFFING: GEMPO

SCHEDULE:

- 1. Inventory of facilities and stakeholders.....June 2012
- 2. Freight needs assessment feasibility.....June 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$1,600 | \$400 | \$2,000 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.6 Bicycle / Pedestrian Planning

OBJECTIVE: To incorporate the development of bicycle, pedestrian and greenways facilities in conjunction with transportation projects in the Gadsden / Etowah Area MPO thus incorporating the recommendations of the Statewide Bicycle, Pedestrian and Greenways Plan.

PREVIOUS WORK:

As part of the process to evaluate and include non-motorized transportation modes in the transportation network GEMPO engaged a consultant to develop an area-wide Bicycle and Pedestrian Plan.

PROPOSED WORK:

GEMPO will review the Bicycle and Pedestrian Plan and make recommendations for adoption and implementation of elements identified. This will be in consultation with relevant stakeholders.

PRODUCT:

A Bicycle, Pedestrian and Greenways Plan for the Gadsden / Etowah Area MPO.
An inventory of potential projects to be implemented

STAFFING: The Multi-modal Transportation Division (ALDOT), The City of Gadsden and selected consultants.

SCHEDULE:

- 1. Bicycle, Pedestrian Plan.....October 2012
- 2. Implementation of identified elements of the PlanOctober 2012 and after

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|----------|
| ALDOT FHWA PL | \$8,000 | \$2,000 | \$10,000 |

TASK 4: TRANSPORTATION SYSTEMS

Sub-element 4.7 Intelligent Transportation Systems

OBJECTIVE: To develop a plan for the use of advanced information and communications technologies to achieve more efficient and coordinated operation of transportation resources and infrastructure.

PREVIOUS WORK:

This is the first time this component is being included in the UPWP

PROPOSED WORK:

- 5. Identify transportation infrastructure and resources to be targeted
- 6. Undertake research on the state of the technology through peer reviews
- 7. Familiarize staff with ITS concepts
- 8. Implement small scale pilot project

PRODUCT:

- 5. Real time transit vehicle tracking system
- 6. Real time transit information system
- 7. Real time traffic information system
- 8. Staff with capability to understand ITS concepts

STAFFING: GEMPO and Consultants

SCHEDULE:

- 1. Inventory of resources and infrastructure.....June 2012
- 2. ITS needs assessment scope..... June 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|----------|---------|----------|
| ALDOT FHWA PL | \$25,000 | \$6,250 | \$31,250 |

TASK 5: ENVIRONMENTAL MITIGATION AND STREAMLINING

Sub-element 5.1 Air Quality Planning

OBJECTIVE: The Environmental Protection Agency (EPA) establishes tolerance limits on ground level and atmospheric pollutant concentrations through the enactment of the National Ambient Air Quality Standards (NAAQS). An Air Quality Plan is required for planning areas in non-attainment status or those areas anticipating non-attainment. This task provides for those activities that support the overall planning effort that in turn results in Air Quality determination actions. The Gadsden / Etowah County Area MPO are currently in attainment status and do not anticipate a non-attainment determination in the near future. The MPO staff will adhere to the items detailed under proposed work as preparatory training.

PREVIOUS WORK:

This is the first time this component is being included in the UPWP.

PROPOSED WORK:

1. MPO staff will attend Air Quality training courses and seminars as necessary.
2. MPO staff will attend seminars on software used to determine Air Quality conformity / non-conformity status.
3. MPO staff will provide required Air Quality Conformity documentation.

PRODUCT:

1. MPO staff will familiarize with current guidelines and requirements.

STAFFING: GEMPO

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$1,600 | \$400 | \$2,000 |

TASK 5: ENVIRONMENTAL MITIGATION AND STREAMLINING

Sub-element 5.2 Climate Change and Green House Emissions

OBJECTIVE: The FHWA has determined that climate change should be integrated into transportation planning at the state, regional and local levels and appropriate steps be initiated to instruct and train MPO staff in sources and causes of Greenhouse Gas (GHG) emissions and consider potential long range effects by and to the transportation network.

PREVIOUS WORK:

This is the first time this component is being included in the UPWP.

PROPOSED WORK:

- 1. MPO staff will attend Climate Change and GHG training courses and seminars.
- 2. MPO staff will provide required Climate Change and GHG documentation.

PRODUCT:

- 1. MPO staff will familiarize with current guidelines and requirements.

STAFFING: GEMPO

SCHEDULE:.....None

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$800 | \$200 | \$1,000 |

TASK 6: SAFETY AND SECURITY PLANNING

Sub-element 6.1 Transportation Safety Planning

OBJECTIVE: To integrate safety considerations into the GEMPO transportation planning process in order to reduce accidents and save lives.

PREVIOUS WORK:

1. Collected and distributed traffic safety data.

PROPOSED WORK:

1. Collect accident data to identify high crash location
2. Analyze data to determine major causes of accidents
3. Map high accident locations
4. Develop strategies for accident mitigation
5. Have safety goals and objective incorporated in LRTP
6. Identify and prioritize areas for review/analysis

PRODUCT:

1. Compilation of area accident data base
2. Data analyses by geographic area and facility type
3. Developed mitigation measures to include
 - 3.1 Intersection studies
 - 3.2 Documentation of safety planning activities

STAFFING: GEMPO

SCHEDULE:

1. Develop mitigation strategies.....March 2012

FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|---------|---------|
| ALDOT FHWA PL | \$4,800 | \$1,200 | \$6,000 |

TASK 6: SAFETY AND SECURITY PLANNING

Sub-element 6.2 Transportation Security Planning

OBJECTIVE: Incorporate the security of the GEMPO area transportation system in the planning process. Ensure that the transportation system is prepared for and can respond to security incidents and / or natural disasters.

PREVIOUS WORK:

- 1. Participation in security threat workshops.
- 2. Studying security reports.

PROPOSED WORK:

- 1. Review Federal guideline on security threat preparedness.
- 2. Attend workshops /webinars on events prevention and surveillance.
- 3. Participate in local area disaster preparedness and recovery.
- 4. Define roles transportation systems can perform in disaster recovery.

PRODUCT:

- 1. Coordinated disaster preparedness.
- 2. Trained employees able to implement security and disaster response plans.

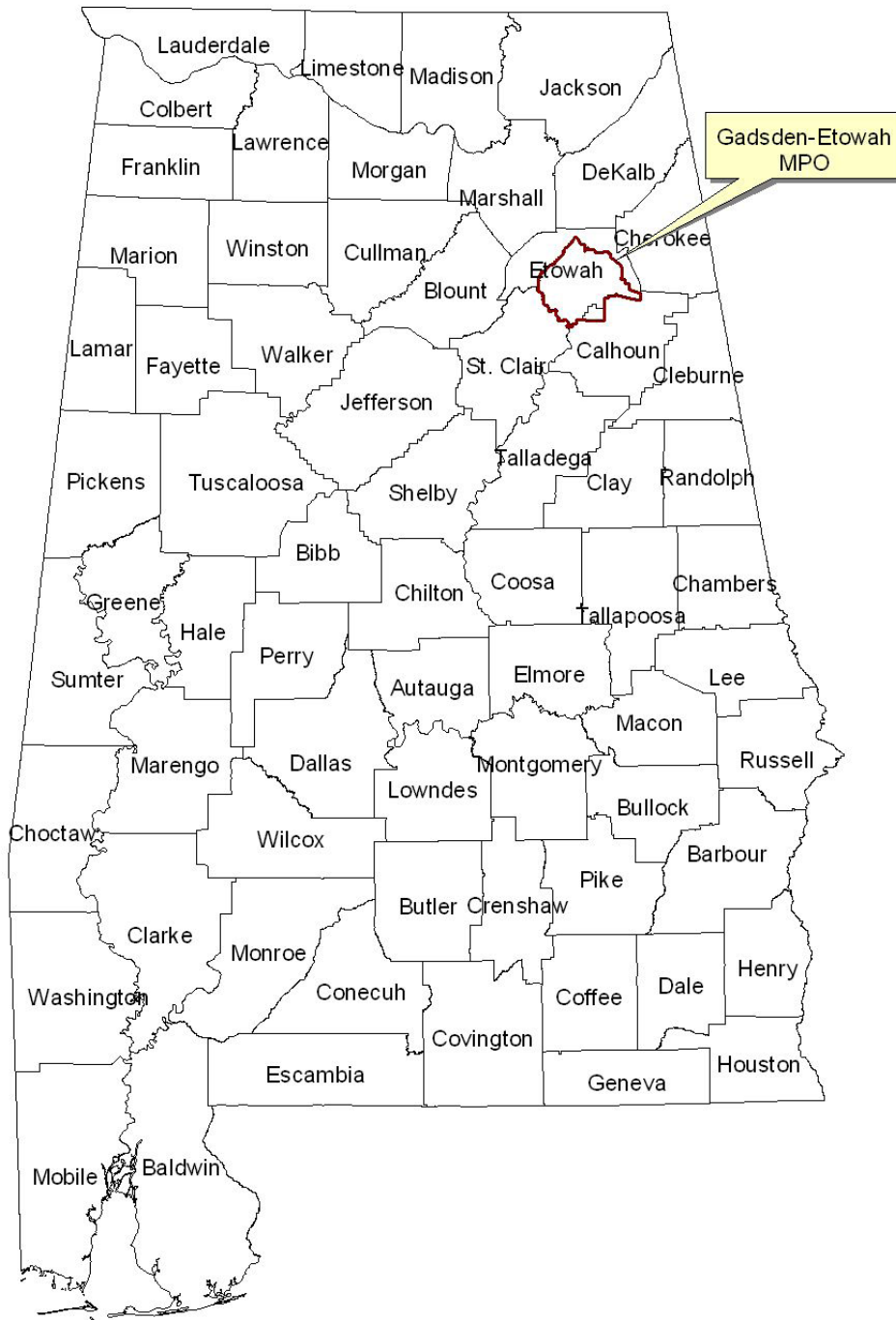
STAFFING: GEMPO

SCHEDULE:.....None

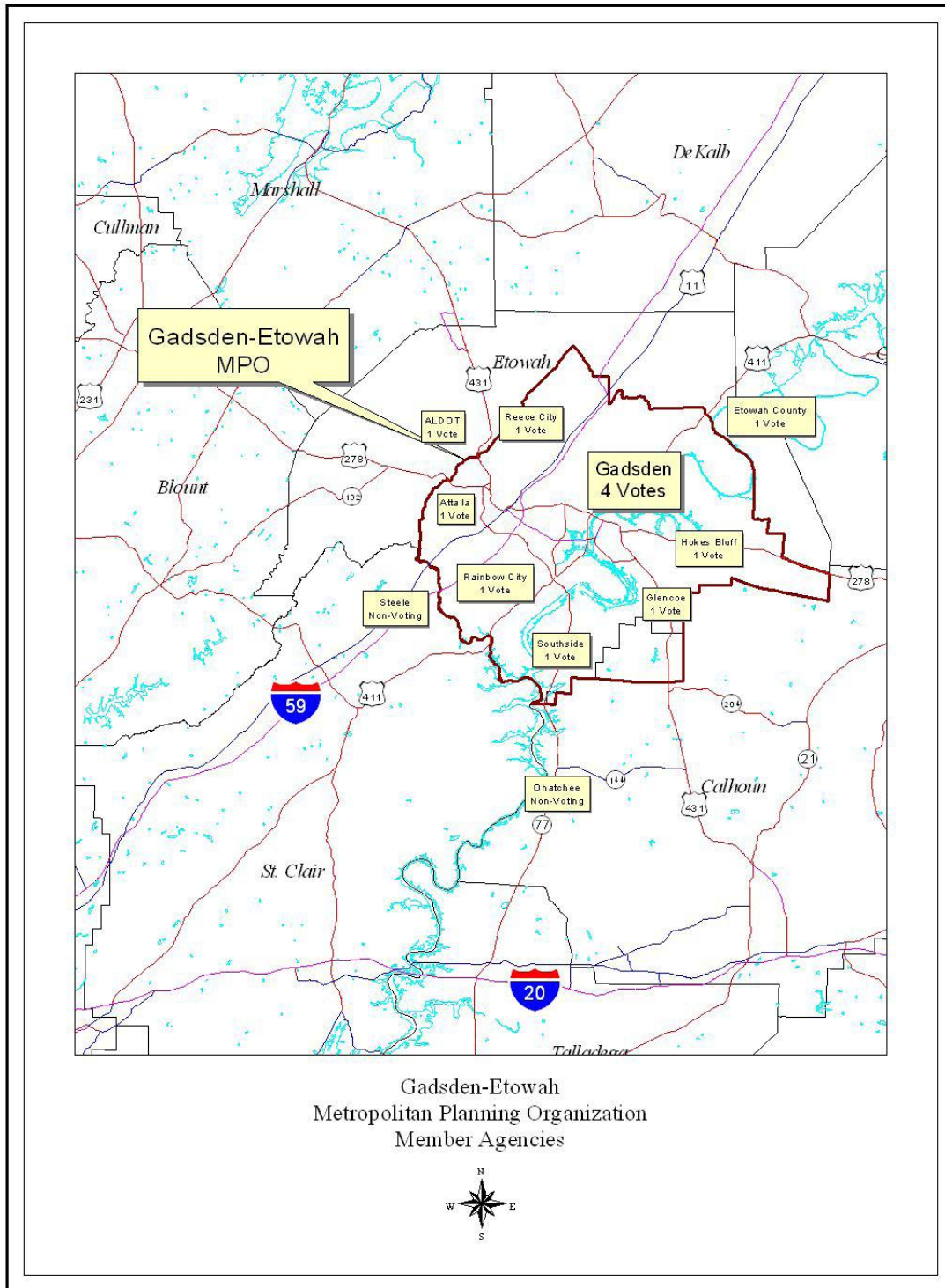
FINANCIAL RESPONSIBILITY:

| FUNDING SOURCE | FEDERAL | MATCH | TOTAL |
|----------------|---------|-------|---------|
| ALDOT FHWA PL | \$3,200 | \$800 | \$4,000 |

APPENDIX A: MPO PLANNING AREA MAP



APPENDIX B: MPO ORGANIZATIONAL CHART



APPENDIX C: ABBREVIATIONS AND ACRONYMS

| | |
|------------|---|
| ADA | Americans with Disabilities Act |
| ALDOT | Alabama Department of Transportation |
| BPGAC | Bicycle, Pedestrian and Greenways Advisory Committee |
| CAC | Citizen's Advisory Committee |
| COOP | Continuity of Operations Plan |
| DBE | Disadvantaged Business Enterprise |
| ECAT | Etowah County Area Transportation' |
| EMA | Emergency Management Agency |
| FHWA | Federal Highway Works Administration |
| FTA | Federal Transit Administration |
| FY | Fiscal Year |
| GEMPO | Gadsden / Etowah Metropolitan Planning Organization |
| GHG | Greenhouse Gas |
| GIS | Geographical Information System |
| GTS | Gadsden Transportation Services |
| LRTP | Long Range Transportation Plan |
| MPO | Metropolitan Planning Organization |
| NAAQS | National Ambient Air Quality Standards |
| PIP | Public Involvement Plan |
| PL | Planning Funds |
| SAFETEA-LU | Safe, Affordable, Flexible, Efficient Transportation Equity Act; A Legacy for Users |
| STIP | State Transportation Improvement Program |
| TCC | Technical Coordinating Committee |
| TIP | Transportation Improvement Plan |
| UPWP | Unified Planning Work Program |

APPENDIX D

FY 2012 UNIFIED PLANNING WORK PROGRAM (UPWP) BUDGET

| | <u>FHWA</u> | <u>ALDOT</u> | <u>FHWA</u> | <u>MPO</u> | | <u>TOTALS</u> | |
|---|-------------|--------------|-------------|------------|----------------|---------------|-------------------|
| <u>TASKS</u> | <u>SPR</u> | <u>SLS</u> | <u>PL</u> | <u>SLS</u> | <u>FEDERAL</u> | <u>SLS</u> | <u>TASK TOTAL</u> |
| 1. ADMINISTRATION | | | | | | | |
| 1.1 Program Coordination | \$ - | \$ - | \$ 20,000 | \$ 5,000 | \$ 20,000 | \$ 5,000 | \$ 25,000 |
| 1.2 Operations and Administration | \$ - | \$ - | \$ 7,060 | \$ 1,765 | \$ 7,060 | \$ 1,765 | \$ 8,825 |
| 1.3 Training / Employee Education | \$ - | \$ - | \$ 8,880 | \$ 2,220 | \$ 8,880 | \$ 2,220 | \$ 11,100 |
| 1.4 Equipment and Supplies | \$ - | \$ - | \$ 7,427 | \$ 1,857 | \$ 7,427 | \$ 1,857 | \$ 9,284 |
| 1.5 Unified Planning Work Program (UPWP) | \$ - | \$ - | \$ 7,088 | \$ 1,772 | \$ 7,088 | \$ 1,772 | \$ 8,860 |
| 1.6 Continuity of Operations Plan (COOP) | \$ - | \$ - | \$ 4,000 | \$ 1,000 | \$ 4,000 | \$ 1,000 | \$ 5,000 |
| 2. PUBLIC INVOLVEMENT | | | | | | | |
| 2.1 Public Involvement Plan | \$ - | \$ - | \$ 9,000 | \$ 2,250 | \$ 9,000 | \$ 2,250 | \$ 11,250 |
| 2.2 Community Outreach | \$ - | \$ - | \$ 9,000 | \$ 2,250 | \$ 9,000 | \$ 2,250 | \$ 11,250 |
| 2.3 Public Involvement for Air Quality Conformity | \$ - | \$ - | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 500 | \$ 2,500 |
| 3. DATA COLLECTION | | | | | | | |
| 3.1 Transportation Surveys, Models and Analysis | \$ - | \$ - | \$ 14,020 | \$ 3,505 | \$ 14,020 | \$ 3,505 | \$ 17,525 |
| 3.2 Preparation of Emissions Data for MOVES 2010 | \$ - | \$ - | \$ 1,600 | \$ 400 | \$ 1,600 | \$ 400 | \$ 2,000 |
| 4. TRANSPORTATION SYSTEMS | | | | | | | |
| 4.1 Long Range Transportation Plan (LRTP) | \$ - | \$ - | \$ 5,980 | \$ 1,495 | \$ 5,980 | \$ 1,495 | \$ 7,475 |
| 4.1.1 Air Quality Conformity Report | \$ - | \$ - | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 500 | \$ 2,500 |
| 4.1.2 Amend 2035 LRTP Projects for Air Quality Conformity | \$ - | \$ - | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 500 | \$ 2,500 |
| 4.2 Transportation Improvement Program (TIP) | \$ - | \$ - | \$ 15,054 | \$ 3,764 | \$ 15,054 | \$ 3,764 | \$ 18,818 |
| 4.2.1 TIP Documentation Update for Air Quality Conformity | \$ - | \$ - | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 500 | \$ 2,500 |
| 4.3 Public Transportation Planning | \$ - | \$ - | \$ 7,540 | \$ 1,885 | \$ 7,540 | \$ 1,885 | \$ 9,425 |
| 4.3.1 ADA Certification Implementation | \$ - | \$ - | \$ 7,540 | \$ 1,885 | \$ 7,540 | \$ 1,885 | \$ 9,425 |
| 4.3.2 Fixed Route Travel Purpose | \$ - | \$ - | \$ 7,540 | \$ 1,885 | \$ 7,540 | \$ 1,885 | \$ 9,425 |
| 4.4 Human Service Transportation Coordination | \$ - | \$ - | \$ 13,540 | \$ 3,385 | \$ 13,540 | \$ 3,385 | \$ 16,925 |
| 4.5 Freight Planning | \$ - | \$ - | \$ 1,600 | \$ 400 | \$ 1,600 | \$ 400 | \$ 2,000 |
| 4.6 Bicycle / Pedestrian Planning | \$ - | \$ - | \$ 8,000 | \$ 2,000 | \$ 8,000 | \$ 2,000 | \$ 10,000 |
| 4.7 Intelligent Transportation Systems | \$ - | \$ - | \$ 25,000 | \$ 6,250 | \$ 25,000 | \$ 6,250 | \$ 31,250 |
| 5. Environmental Mitigation and Streamlining | | | | | | | |
| 5.1 Air Quality Planning | \$ - | \$ - | \$ 1,600 | \$ 400 | \$ 1,600 | \$ 400 | \$ 2,000 |
| 5.2 Climate Change & Green House Gas Emissions | \$ - | \$ - | \$ 800 | \$ 200 | \$ 800 | \$ 200 | \$ 1,000 |
| 6. Safety and Security Planning | | | | | | | |
| 6.1 Transportation Safety Planning | \$ - | \$ - | \$ 4,800 | \$ 1,200 | \$ 4,800 | \$ 1,200 | \$ 6,000 |
| 6.2 Transportation Security Planning | \$ - | \$ - | \$ 3,200 | \$ 800 | \$ 3,200 | \$ 800 | \$ 4,000 |
| State Planning and Research (SPR) | \$ 100,000 | \$ 25,000 | \$ - | \$ - | \$ 100,000 | \$ 25,000 | \$ 125,000 |
| TOTALS | \$ 100,000 | \$ 25,000 | \$ 198,269 | \$ 49,567 | \$ 298,269 | \$ 74,567 | \$ 372,836 |
| FTA 5303 P/L funds and FHWA P/L funds have been consolidated into the P/L category. | | | | | | | |

APPENDIX E

FY 2012 PROPOSED AGENCY PARTICIPATION

| <u>TASK</u> | <u>MPO</u> | <u>ALDOT</u> | <u>CONSULTANT</u> | <u>TOTAL</u> |
|---|-----------------|------------------|-------------------|------------------|
| 1.0 ADMINISTRATION | | | | |
| 1.1 Program Coordination | \$5,000 | \$20,000 | | \$25,000 |
| 1.2 Operations and Administration | \$1,765 | \$7,060 | | \$8,825 |
| 1.3 Training / Employee Education | \$2,220 | \$8,880 | | \$11,100 |
| 1.4 Equipment & Supplies | \$1,857 | \$7,427 | | \$9,284 |
| 1.5 Unified Planning Work Program | \$1,772 | \$7,088 | | \$8,860 |
| 1.6 Continuity of Operations Plan | \$1,000 | \$4,000 | | \$5,000 |
| TASK 1.0 SUBTOTAL | \$13,614 | \$54,455 | | \$68,069 |
| 2.0 PUBLIC INVOLVEMENT | | | | |
| 2.1 Public Involvement Plan | \$2,250 | \$9,000 | | \$11,250 |
| 2.2 Community Outreach | \$2,250 | \$9,000 | | \$11,250 |
| 2.3 Public Involvement for Air Quality Conformity | \$500 | \$2,000 | | \$2,500 |
| TASK 2.0 SUBTOTAL | \$5,000 | \$20,000 | | \$25,000 |
| 3.0 DATA COLLECTION | | | | |
| 3.1 Transportation Surveys, Models and Analysis | \$3,505 | \$14,020 | | \$17,525 |
| 3.2 Preparation of Emissions Data for MOVES 2010 | \$400 | \$1,600 | | \$2,000 |
| TASK 3.0 SUBTOTAL | \$3,905 | \$15,620 | | \$19,525 |
| 4.0 TRANSPORTATION SYSTEMS | | | | |
| 4.1 Long Range Transportation Plan (LRTP) | \$1,495 | \$5,980 | | \$7,475 |
| 4.1.1 Air Quality Conformity Report | \$500 | \$2,000 | | \$2,500 |
| 4.1.2 Amend 2035 LRTP Projects for Air Quality Conformity | \$500 | \$2,000 | | \$2,500 |
| 4.2 Transportation Improvement Program (TIP) | \$3,764 | \$15,054 | | \$18,818 |
| 4.2.1 TIP Documentation Update for Air Quality Conformity | \$500 | \$2,000 | | \$2,500 |
| 4.3 Public Transportation Planning | \$1,885 | \$7,540 | | \$9,425 |
| 4.3.1 ADA Certification Implementation | \$1,885 | \$7,540 | | \$9,425 |
| 4.3.2 Fixed Route Service Travel Training Purpose | \$1,885 | \$7,540 | | \$9,425 |
| 4.4 Human Service Transportation Planning | \$3,385 | \$13,540 | | \$16,925 |
| 4.5 Freight Planning | \$400 | \$1,600 | | \$2,000 |
| 4.6 Bicycle & Pedestrian Planning | \$2,000 | \$8,000 | | \$10,000 |
| 4.7 Intelligent Transportation Systems | \$6,250 | \$25,000 | | \$31,250 |
| TASK 4.0 SUBTOTAL | \$24,449 | \$97,794 | | \$122,243 |
| 5.0 Environmental Mitigation and Streamlining | | | | |
| 5.1 Air Quality Planning | \$400 | \$1,600 | | \$2,000 |
| 5.2 Climate Change & Green House Gas Emissions | \$200 | \$800 | | \$1,000 |
| TASK 5.0 SUBTOTAL | \$600 | \$2,400 | | \$3,000 |
| 6.0 Safety and Security Planning | | | | |
| 6.1 Transportation Safety Planning | \$1,200 | \$4,800 | | \$6,000 |
| 6.2 Transportation Security Planning | \$800 | \$3,200 | | \$4,000 |
| TASK 6.0 SUBTOTAL | \$2,000 | \$8,000 | | \$10,000 |
| State Planning and Research (SPR) | \$25,000 | \$100,000 | | \$125,000 |
| GRAND TOTAL | \$74,567 | \$298,269 | | \$372,836 |